

National Institute for Pharmaceutical Research and Development (NIPRD)

Federal Ministry of Health

Invitation to Tender for Execution of Approved Projects in 2016 Capital Appropriation.

(A) Introduction

The National Institute of Pharmaceutical Research and Development (NIPRD) Idu, Abuja, intends to undertake the under-listed projects under its 2016 financial year capital budget. Consequently, interested companies are invited to tender for the following Projects.

(B) Scope of work

The Scope of work consists of the following;

LOT 1: Supply of chemicals, Reagents, and glassware.

LOT 2: Supply of supporting materials for research and development activities.

(C) Pre-Qualification Requirements;

Prospective companies/ contractors shall be required to possess the following documents:

- (i) Valid certificate of Incorporation with the corporate affairs commission, memorandum and articles of association.
- (ii) Company profile and Technical qualification of key personnel with evidence of experiences on the similar jobs.
- (iii) Tax clearance certificate for the last three (3) years (2013, 2014, 2015)
- (v) Current certificate of compliance with pension reform Act 2004 issued by PENCOM.
- (vi) Evidence of successful execution of similar contracts showing letters of award and job completion certificate.
- (vii) Evidence of financial capability to execute the project from reputable bank.

(D) Collection of tender document:

Since the pre-qualification and the full tender stages are to be run concurrently, this advertisement serves as notice for both "PRE-QUALIFICATION" and "PROPER TENDER". Interested Contractors are to pay cash in the sum of N20,000.00 naira only per lot to the Department of Finance and Account of NIPRD and collect tender documents on the presentation of receipt of payment of non-refundable tender fees, at the office of the secretary, NIPRD Tender Board, Abuja.

(E) Submission of Tender document:

Tenderers are required to submit pre-qualification documents in a sealed envelope marked in capital letters at the top right hand corner, “PRE-QUALIFICATION FOR LOT.... “and a financial bid in a separate sealed envelope also marked at the top right hand corner “FINANCIAL BID FOR LOT.....” all enclosed in a bigger sealed and waxed envelope and dropped in the tender Box located in the office of the Director-General, **on or before 12.00noon on 17th October, 2016**. All pages of the document must be duly endorsed by the bidders and addressed to:

The Director-General/CEO

National Institute for Pharmaceutical Research and Development (NIPRD), Idu Industrial Area, Abuja

(F) Opening of Pre-Qualification documents:

Pre-qualification will be opened on the same day **17th October, 2016, at 12:00 noon** in the conference hall, New laboratory complex. Interested members of the public, civil society organizations and interested contractors or their representatives are hereby invited to attend the opening of the pre-qualification documents as scheduled.

(G) Important Notice;

- (i) Late submission will be rejected
- (ii) Only the financial bids of the pre-qualified bidders shall be opened for tendering exercise
- (iii) No refund of fee shall be refunded to any disqualified bidder.
- (iv) The National Institute for Pharmaceutical Research and Development (NIPRD) reserves the right to reject any document it considers doubtful and will not entertain any litigation in respect of this advertisement.
- (v) This advertisement should not be construed as a commitment nor shall it entitle any company to make any claim whatsoever, and/or seek any indemnity from the Institute by virtue of such company having responded to this advertisement. All expenses incurred in preparing bid document and all expenses associated with bid responses shall be borne solely by the company concerned
- (vi) Technical and financial bids are to be enveloped separately. Any combined bid shall be disqualified.
- (vii) Any company that does not have items i-v of section C shall be disqualified at the first stage of Technical evaluation exercise

Signed

Management